

Marilyn Lane Barton

From: Marilyn Lane Barton <clifton.treasurer@cox.net>
Sent: Monday, March 6, 2017 8:51 PM
To: William R. Hollaway, Ph.D.; Deborah Dillard (clifontownhall@gmail.com); Jennifer Heilmann; WAYNE; 'mcdonald.regan@gmail.com'; Darrell Poe (cliftonhallrental@gmail.com)
Cc: cliftonclerkva@gmail.com; Amanda Christman; 'mbarton@comres.org'
Subject: RE: Treasurer's Report for the period ended February 28, 2017
Attachments: 2017 02 28 Financial Reports.xlsx

Importance: High

Hello everyone,

Attached are the **Financial Reports for the period ended February 28, 2017**. The Financial Reports include:

- The Summary of **Cash Balances Report as of February 28, 2017**, reflects total funds of **\$1,124,658.96**. A transfer will be in March from the Cardinal Bank Checking Account to the Money Market Account in the amount of \$24,000 for improved investment returns.
- **Profit & Loss Summary by Fund** for period ended 02/28/2017. Highlights of February transactions are noted on this summary report. The main items for the month of February include the receipt of **\$3,453 for December Sales Tax** from the Commonwealth of Va. (the usual two-month timing delay) and receipt of **\$32,636.07 in BPOL taxes in advance** of the March 1st due date reflecting **73% of the budgeted BPOL revenues**. During the month of February, the Town received \$132 in additional **Motor Vehicle Fees: \$132 for Golf Carts**; reflecting **Vehicle Registration Revenue YTD at 2/28/17 as \$7,363.22, which exceeds the total FY17 Budget by \$363**. On **March 1st** the Town received an additional **\$164.40 from NCC for past due** outstanding Vehicle Registration fees.
- **Pink House Repairs:** The repairs on the Pink House railing were completed for a total of **\$1500**, as approved by the Town Council.
- **Community Hall P&L Supplemental Report** for period ended 02/28/17. Note that as usual the NoVec Electric bills received to date reflect services to only 1/11/17. *(Please note that the \$15,000 CH Improvements budget approved as an operation expense, may need to be reclassified to a CIF Expense to reflect capitalization policy, depending on how the funds are used.)*
- **Profit & Loss Detail Export** Report for period ended 02/28/2017. Notes and supplementary schedules are provided on the Profit & Loss Summary report and as additional tabs which highlight items of interest for January.

Other updates:

- **BPOL** licenses were prepared and distributed to Town businesses who paid thus far. The **due date for filing and payment will be March 1st**.
- The email for initiating the process for developing the **Budget for FY18** was sent following the February Town Council meeting, with **responses requested by March 15th**. A schedule of **proposed meeting dates for the Budget Work Sessions** follow:
 1. March 28 – Tuesday 7:30 – 8:30 Proposed Budget Work Session #1
 2. April 6 – Thursday 7:30 – 8:30 Proposed Budget Work Session #2
 3. April 18 – Tuesday 7:30 – 8:30 Proposed Budget Work Session # 3 *if needed*
 4. April 25 – Advertise – FY18 Budget Public Hearing on 5/2/17 – *one ad required at least 7 days in advance of hearing.*
 5. May 2 – Public Hearing for review of the FY18 Budget in advance of the Regular Town Council Meeting. - *Public Hearing ad required at least 7 days prior to the adoption of the Budget.*
 6. June 6 – Public Hearing for FY18 Budget Adoption by Town Council at Regular Town Council meeting.

After your review, if you have any questions or concerns, please let me know. If there are additional supplemental schedules that you would like to see, just let me know.

Thank you.

IMPORTANT: Please let me know if you DO NOT wish to receive a paper copy of these documents provided to you at the meeting. Thanks so much!

Sincerely,

Marilyn

Marilyn Barton
Treasurer

Town of Clifton
P.O. Box 309
Clifton, VA 20124-0309

Cell: 703-678-8607

03/06/17

Town of Clifton
Cash Balance Report
As of February 28, 2017

<u>February 28, 2017</u>		<u>New Bank Rates Effective Sept. 2016</u>		
ASSETS				
Current Assets		<u>CD Term</u>	<u>Maturity Date</u>	<u>APR %</u>
Checking/Savings				
John Marshall Bank CDs	603,175.84	18 months	3/19/2018	1.19%
C.D. - Cardinal Bank 2	100,498.83	1 yr	7/24/2017	0.85%
C.D. - Cardinal Bank 3	100,498.83	1 yr	7/24/2017	0.85%
C.D. - Cardinal Bank 4	100,498.83	1 yr	7/24/2017	0.85%
Cardinal - Events Acct	100.00			
Checking-Cardinal	29,689.62	Min Bal \$2,500	"Chairman's Club"	0.10%
Investments-LGIP	922.86			
			July 2016	
Money Market Savings-Cardinal	184,854.27		negotiated rate	0.45%
Security Deposit - Cardinal	4,419.88			
Total Checking/Savings	<u>1,124,658.96</u>			

NOTE: A transfer of \$24,000 will be made from the checking account to the money market this week.

Town of Clifton
Profit & Loss Budget Performance
February 2017

	Feb 17	Budget	Jul '16 - Feb 17	YTD Budget	Annual Budget
Income					
State Funding	0.00	0.00	9,000.00	9,000.00	9,000.00
1 Clifton Public Parking Rental	450.00	0.00	450.00	450.00	450.00
Committees Fundraising	0.00	50.00	25,078.71	15,800.00	31,000.00
2 Community Hall Revenues	800.00	500.00	4,265.00	4,000.00	6,000.00
Haunted Trail Event	0.00	0.00	46,795.94	30,000.00	30,000.00
Interest Income	883.99	1,166.67	8,049.94	9,333.32	14,000.00
3 Other Income	0.00	0.00	164.96	50.00	50.00
Pink House Rental	3,400.00	3,400.00	27,200.00	27,200.00	40,800.00
4 Tax and Permits Revenue	38,111.38	4,258.33	68,759.19	42,866.68	105,900.00
Total Income	43,645.37	9,375.00	189,763.74	138,700.00	237,200.00
Gross Profit	43,645.37	9,375.00	189,763.74	138,700.00	237,200.00
Expense					
Citizens' Recognition Expense	0.00	0.00	0.00	750.00	750.00
5 Commodities	201.08	466.66	836.69	4,333.36	6,200.00
6 Contractual	2,712.82	7,193.78	42,190.98	140,349.87	176,525.00
Haunted Trail Expenses	0.00	0.00	9,926.12	15,000.00	15,000.00
OTHER - TC approval req'd +\$500	0.00	625.00	0.00	5,000.00	7,500.00
Payroll Expenses	4,066.66	5,469.27	35,633.38	43,754.12	65,631.20
Total Expense	6,980.56	13,754.71	88,587.17	209,187.35	271,606.20
Net Income	36,664.81	(4,379.71)	101,176.57	(70,487.35)	(34,406.20)
CIF FUNDS:					
CIF Income					
CIF - Capital Improvements Fund	0.00	0.00	0.00	727,500.00	727,500.00
CIF Expenses					
CIF Expenses	0.00	0.00	0.00	1,136,500.00	1,136,500.00
Net Income - CIF Funds	0.00	0.00	0.00	(409,000.00)	(409,000.00)
Consolidated Net Income	36,664.81	(4,379.71)	101,176.57	(479,487.35)	(443,406.20)

NOTES:

- 1 Received \$450 from the Petersons' Ice Cream Depot for renewal of their **Clifton Public Parking Spaces for 2017**.
- 2 Community Hall Revenues reflect receipts turned in at the end of February for February for February rentals. (**See the C.H. Report** included.)
- 3 Received \$164.96 YTD from the Commonwealth of Virginia for Virginia Tax Refund for 2015. The Treasurer contacted the Virginia Dept. of Taxation to verify their calculation with Town records. Prior year activity will be reviewed.
- 4 Taxes & Permits include **BPOL tax revenues received in advance of the March 1st deadline in the amount of \$32,636.07, reflecting 73% of the Budgeted BPOL revenue. State Sales Tax of \$3,453.16 were received to date for collections through December 2016, leaving a two month delay compared to budget. During the month of February, the Town received \$132 in additional Motor Vehicle Fees: \$132 for Golf Carts; reflecting Vehicle Registration Revenue YTD at 2/28/17 as \$7,363.22, which exceeds the total FY17 Budget by \$363. On March 1st the Town received an additional \$164.40 from NCC for past due outstanding Vehicle Registration fees. The FY17 BPOL licenses were prepared and issued to all those who paid thus far.**
- 5 **Commodities for February** reflect \$50 expended for **golf cart decals**, @20.13 for **Office Supplies**, and \$130.95 for **postage & delivery**.
- 6 **Contractual: Community Hall Cleaning** expenses reflect \$523.97 for April, reflecting an increase in effort by Darrell Poe, CH Manager, cleaning twice per month rather than only once. **See the C. H. P&L Report for supplemental details. The final** payment of \$900 was made for **Pink House railing repairs**. Town Services Trash Collection reflects the services provided by Chuck Rusnak on behalf of the Clifton Art Guild for both Jan & Feb 2017 in the total amount of \$345.43 for February.

Town of Clifton
Community Hall Profit & Loss Budget Performance
February 2017

	<u>Feb 17</u>	<u>Budget</u>	<u>Jul '16 - Feb 17</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income					
Community Hall Revenues					
Community Hall Rentals	800.00	500.00	4,265.00	4,000.00	6,000.00
Total Community Hall Revenues	<u>800.00</u>	<u>500.00</u>	<u>4,265.00</u>	<u>4,000.00</u>	<u>6,000.00</u>
Total Income	<u>800.00</u>	<u>500.00</u>	<u>4,265.00</u>	<u>4,000.00</u>	<u>6,000.00</u>
Gross Profit	800.00	500.00	4,265.00	4,000.00	6,000.00
Expense					
Contractual					
Community Hall Expenses					
C.H.-Cleaning	523.97	166.67	1,198.97	1,333.32	2,000.00
C.H.-Equipment & Supplies	0.00	41.67	639.53	333.32	500.00
C.H.-General Maintenance	0.00	166.67	0.00	1,333.32	2,000.00
C.H.-Management Fee	108.75	197.92	892.50	1,583.32	2,375.00
C.H. - Electric	751.96	666.67	3,159.94	5,333.32	8,000.00
C.H. Interior Improvements	0.00	0.00	0.00	15,000.00	15,000.00
Total Community Hall Expenses	<u>1,384.68</u>	<u>1,239.60</u>	<u>5,890.94</u>	<u>24,916.60</u>	<u>29,875.00</u>
Total Contractual	<u>1,384.68</u>	<u>1,239.60</u>	<u>5,890.94</u>	<u>24,916.60</u>	<u>29,875.00</u>
Total Expense	<u>1,384.68</u>	<u>1,239.60</u>	<u>5,890.94</u>	<u>24,916.60</u>	<u>29,875.00</u>
Net Income	<u>(584.68)</u>	<u>(739.60)</u>	<u>(1,625.94)</u>	<u>(20,916.60)</u>	<u>(23,875.00)</u>

Town of Clifton
Profit & Loss Budget Performance
February 2017

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1																	
2									Feb 17		Budget		Jul '16 - Feb 17		YTD Budget		Annual Budget
3			Income														
4				State Funding													
5					Fire Program Funds				0.00		0.00		9,000.00		9,000.00		9,000.00
6					Total State Funding				0.00		0.00		9,000.00		9,000.00		9,000.00
7					CIF - Capital Improvements Fund												
8					Grants												
9						Federal											
10						ISTEA-Clifton Streetscape			0.00		0.00		0.00		145,500.00		145,500.00
11						Total Federal			0.00		0.00		0.00		145,500.00		145,500.00
12						Other											
13						CBA Grant			0.00				0.00		0.00		0.00
14						Total Other			0.00				0.00		0.00		0.00
15						VDOT- MAP21 Streetscape Phase 2			0.00		0.00		0.00		582,000.00		582,000.00
16						VDOT EN - Main St Improvements			0.00				0.00		0.00		0.00
17						Total Grants			0.00		0.00		0.00		727,500.00		727,500.00
18						Total CIF - Capital Improvements Fund			0.00		0.00		0.00		727,500.00		727,500.00
19						Clifton Public Parking Rental			450.00		0.00		450.00		450.00		450.00
20						Committees Fundraising											
21						Homes Tour Income			0.00		0.00		5,380.00		4,000.00		4,000.00
22						Clifton Business Coalition											
23						Celebrate Clifton Gala			0.00		0.00		19,213.71		0.00		15,000.00
24						Total Clifton Business Coalition			0.00		0.00		19,213.71		0.00		15,000.00
25						Clifton Life Committee											
26						Wine Festival			0.00				0.00		0.00		0.00
27						Total Clifton Life Committee			0.00				0.00		0.00		0.00
28						Council of the Arts											
29						International Film Festival			0.00		0.00		0.00		8,000.00		8,000.00
30						Annual Summer Play Event			0.00		0.00		0.00		1,500.00		1,500.00
31						Calendar Sales			0.00				0.00		1,200.00		1,200.00
32						Community Arts Programs-CGT inc			0.00		50.00		185.00		400.00		600.00
33						Dinner Theatre Event			0.00				0.00		0.00		0.00
34						Total Council of the Arts			0.00		50.00		185.00		11,100.00		11,300.00
35						Environmental Committee											
36						Environmental Event			0.00		0.00		0.00		500.00		500.00
37						Total Environmental Committee			0.00		0.00		0.00		500.00		500.00
38						Parks Committee											
39						Park Rental			0.00		0.00		300.00		200.00		200.00
40						Total Parks Committee			0.00		0.00		300.00		200.00		200.00
41						Total Committees Fundraising			0.00		50.00		25,078.71		15,800.00		31,000.00

Town of Clifton
Profit & Loss Budget Performance
February 2017

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1																	
2									Feb 17		Budget		Jul '16 - Feb 17		YTD Budget		Annual Budget
42								Community Hall Revenues									
43								Community Hall Rentals	800.00		500.00		4,265.00		4,000.00		6,000.00
44								Total Community Hall Revenues	800.00		500.00		4,265.00		4,000.00		6,000.00
45								General Donations	0.00				0.00		0.00		0.00
46								Haunted Trail Event	0.00		0.00		46,795.94		30,000.00		30,000.00
47								Interest Income	883.99		1,166.67		8,049.94		9,333.32		14,000.00
48								Other Income	0.00		0.00		164.96		50.00		50.00
49								Pink House Rental	3,400.00		3,400.00		27,200.00		27,200.00		40,800.00
50								Tax and Permits Revenue									
51								ARB Permits	10.00		25.00		80.00		200.00		300.00
52								BPOL tax	32,636.07		0.00		33,647.81		0.00		46,000.00
53								Cigarette Tax	123.66		183.33		1,472.26		1,466.68		2,200.00
54								Communications Sales Tax -Va	463.09		583.33		3,704.83		4,666.68		7,000.00
55								Franchise Fees - Cox & Verizon	935.68		316.67		2,510.37		2,533.32		3,800.00
56								Motor Vehicle Tags	132.00		0.00		7,363.22		7,000.00		7,000.00
57								Railroad Tax	0.00		0.00		1,627.79		1,800.00		1,800.00
58								Sales Tax	3,453.16		3,000.00		16,934.53		24,000.00		36,000.00
59								Use Permits	250.00		58.33		725.00		466.68		700.00
60								Utility Consumption Tax	107.72		91.67		693.38		733.32		1,100.00
61								Total Tax and Permits Revenue	38,111.38		4,258.33		68,759.19		42,866.68		105,900.00
62								Total Income	43,645.37		9,375.00		189,763.74		866,200.00		964,700.00
63								Gross Profit	43,645.37		9,375.00		189,763.74		866,200.00		964,700.00
64								Expense									
65								Citizens' Recognition Expense	0.00		0.00		0.00		750.00		750.00
66								Bank Service Charges	0.00				0.00				
67								CIF Expenses									
68								Hist Property Acquisition & Imp	0.00		0.00		0.00		50,000.00		50,000.00
69								Engineering /Design - Sidewalks	0.00		0.00		0.00		3,000.00		3,000.00
70								Caboose Renovation	0.00		0.00		0.00		15,000.00		15,000.00
71								CIF-Town Parks Committee									
72								CIF-Playground Impr.	0.00		0.00		0.00		6,000.00		6,000.00
73								Total CIF-Town Parks Committee	0.00		0.00		0.00		6,000.00		6,000.00
74								CIF - Land Purchase	0.00		0.00		0.00		200,000.00		200,000.00
75								Clifton Creek Park - Trails	0.00		0.00		0.00		20,000.00		20,000.00
76								RR Siding Parking Facility	0.00		0.00		0.00		65,000.00		65,000.00
77								Special Projects Committee									
78								VDOT EN- Main St Improvements	0.00		0.00		0.00		727,500.00		727,500.00
79								Total Special Projects Committee	0.00		0.00		0.00		727,500.00		727,500.00
80								Storage Facility	0.00		0.00		0.00		50,000.00		50,000.00
81								Total CIF Expenses	0.00		0.00		0.00		1,136,500.00		1,136,500.00
82								Commodities									
83								Office Equipment	0.00		0.00		0.00		500.00		500.00

Town of Clifton
Profit & Loss Budget Performance
February 2017

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1																	
2									Feb 17		Budget		Jul '16 - Feb 17		YTD Budget		Annual Budget
84								Calendars/Posters Expense	0.00		0.00		0.00		0.00		0.00
85								Computer Supplies	0.00		125.00		0.00		1,000.00		1,500.00
86								Copies	0.00		8.33		81.92		66.68		100.00
87								License Plates	50.00		0.00		50.00		100.00		100.00
88								Miscellaneous	0.00		208.33		25.92		1,666.68		2,500.00
89								Miscellaneous - Commodities	0.00		20.83		114.56		166.68		250.00
90								Office Supplies	20.13		62.50		178.74		500.00		750.00
91								Postage and Delivery	130.95		41.67		385.55		333.32		500.00
92								Total Commodities	201.08		466.66		836.69		4,333.36		6,200.00
93								Contractual									
94								Fire Program	0.00		0.00		9,000.00		9,000.00		9,000.00
95								Caboose Expenses									
96								Caboose Equipment	0.00		0.00		4.01		500.00		500.00
97								Caboose Maintenance	0.00		0.00		0.00		1,500.00		1,500.00
98								Total Caboose Expenses	0.00		0.00		4.01		2,000.00		2,000.00
99								Community Hall Expenses									
100								C.H.-Cleaning	523.97		166.67		1,198.97		1,333.32		2,000.00
101								C.H.-Equipment & Supplies	0.00		41.67		639.53		333.32		500.00
102								C.H.-General Maintenance	0.00		166.67		0.00		1,333.32		2,000.00
103								C.H.-Management Fee	108.75		197.92		892.50		1,583.32		2,375.00
104								C.H. - Electric	751.96		666.67		3,159.94		5,333.32		8,000.00
105								C.H. Interior Improvements	0.00		0.00		0.00		15,000.00		15,000.00
106								Total Community Hall Expenses	1,384.68		1,239.60		5,890.94		24,916.60		29,875.00
107								Dues and Subscriptions									
108								Conference Attendance	0.00		0.00		260.52		500.00		500.00
109								Va. Municipal League	0.00		0.00		388.00		600.00		600.00
110								Dues and Subscriptions - Other	0.00		0.00		0.00		100.00		100.00
111								Total Dues and Subscriptions	0.00		0.00		648.52		1,200.00		1,200.00
112								Insurance	0.00		0.00		6,557.00		6,600.00		6,600.00
113								Legal Advertising	0.00		166.67		374.00		1,333.32		2,000.00
114								Mayoral Reimbursement	0.00		41.67		0.00		333.32		500.00
115								Miscellaneous	0.00		208.33		0.00		1,666.68		2,500.00
116								Professional Fees									
117								Accounting	0.00		0.00		3,769.69		7,500.00		7,500.00
118								Legal Fees	0.00		1,666.67		0.00		13,333.32		20,000.00
119								Total Professional Fees	0.00		1,666.67		3,769.69		20,833.32		27,500.00
120								Rent									
121								Ayre Square Rental	0.00		0.00		0.00		1,400.00		1,400.00
122								Railroad Siding Rental	0.00		0.00		1,618.38		1,700.00		1,700.00
123								Total Rent	0.00		0.00		1,618.38		3,100.00		3,100.00
124								Town Assoc of Northern Va Event	0.00		0.00		0.00		600.00		600.00
125								Town Facilities									
126								Ayre Square Maintenance	0.00		0.00		0.00		500.00		500.00
127								Pink House Expenses									

Town of Clifton
Profit & Loss Budget Performance
February 2017

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1																	
2									Feb 17		Budget		Jul '16 - Feb 17		YTD Budget		Annual Budget
128								Pink House Maintenance	0.00		1,250.00		603.88		10,000.00		15,000.00
129								Pink House Repairs	900.00		0.00		2,397.53		5,000.00		5,000.00
130								Total Pink House Expenses	900.00		1,250.00		3,001.41		15,000.00		20,000.00
131								Town Handyman - 1099 vendor	0.00		333.33		0.00		2,666.68		4,000.00
132								Total Town Facilities	900.00		1,583.33		3,001.41		18,166.68		24,500.00
133								Town Government									
134								Architectural Review Board	0.00		25.00		0.00		200.00		300.00
135								Beautification Comm.									
136								Banner Replacement	0.00		0.00		0.00		4,000.00		4,000.00
137								Christmas Tree Lighting Event	0.00		0.00		0.00		1,000.00		1,000.00
138								Flower Receptacles	0.00		0.00		0.00		400.00		800.00
139								Railroad Siding Boxes-plantings	0.00		0.00		0.00		500.00		1,000.00
140								Total Beautification Comm.	0.00		0.00		0.00		5,900.00		6,800.00
141								Planning Commission									
142								Consulting-Capital/Town & Zng	0.00		250.00		0.00		2,000.00		3,000.00
143								General Admin Costs	0.00		83.33		0.00		666.68		1,000.00
144								General Consulting	0.00		416.67		0.00		3,333.32		5,000.00
145								PC Hearings, Ads and copies	0.00		83.33		0.00		666.68		1,000.00
146								Total Planning Commission	0.00		833.33		0.00		6,666.68		10,000.00
147								Town Committees Expense									
148								Clifton Business Coalition Exp									
149								Commercial Directional Signs	0.00		0.00		0.00		1,500.00		1,500.00
150								Celebrate Clifton Gala	0.00		0.00		0.00		0.00		1,000.00
151								Welcome Ctr- Walking Tour Pampl	0.00		0.00		0.00		500.00		500.00
152								Winter Holidays	0.00		0.00		0.00		250.00		250.00
153								Total Clifton Business Coalition Exp	0.00		0.00		0.00		2,250.00		3,250.00
154								Communication Committee									
155								Web Server Maint & Domain Subsc	0.00		16.67		76.65		133.32		200.00
156								Web site updating & config	0.00		41.67		0.00		333.32		500.00
157								Total Communication Committee	0.00		58.34		76.65		466.64		700.00
158								Council for the Arts Committee									
159								International Film Festival Exp	0.00		0.00		0.00		6,000.00		6,000.00
160								Calendar Expense	0.00		0.00		0.00		1,200.00		1,200.00
161								Community Arts Events-CGT exp	0.00		83.33		0.00		666.68		1,000.00
162								Dinner Theatre Event Expenses	0.00				0.00		0.00		0.00
163								Annual Summer Play Event	0.00		0.00		0.00		1,500.00		1,500.00
164								Total Council for the Arts Committee	0.00		83.33		0.00		9,366.68		9,700.00
165								Environmental Comm									
166								Native Plant Enhancement	0.00				0.00		400.00		400.00
167								Environmental Event-Raptor Show	0.00		0.00		0.00		500.00		500.00
168								Environmental Comm - Other	0.00		0.00		0.00		0.00		0.00
169								Total Environmental Comm	0.00		0.00		0.00		900.00		900.00

Town of Clifton
Profit & Loss Budget Performance
February 2017

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1																	
2									Feb 17		Budget		Jul '16 - Feb 17		YTD Budget		Annual Budget
170								Historic Preservation Comm Exp									
171								Historic Town Documents exp	0.00		0.00		0.00		250.00		250.00
172								Civil War Walking Tour Pamphlet	0.00		0.00		0.00		500.00		500.00
173								Historic Events	0.00		0.00		0.00		1,000.00		1,000.00
174								Town Museum	0.00		0.00		0.00		1,000.00		1,000.00
175								Total Historic Preservation Comm Exp	0.00		0.00		0.00		2,750.00		2,750.00
176								Homes Tour Committee	0.00		0.00		2,508.10		2,000.00		2,000.00
177								Sunshine Committe									
178								Easter Egg Hunt Expense	0.00		0.00		0.00		0.00		250.00
179								Welcome Baskets & Sympathy	0.00		41.67		0.00		333.32		500.00
180								Total Sunshine Committe	0.00		41.67		0.00		333.32		750.00
181								Town Parks Committee Exp									
182								Gazebo Garden Refurbishment	0.00		0.00		0.00		500.00		500.00
183								Landscape/Ground Maint expense	0.00		354.17		859.97		2,833.32		4,250.00
184								Fall Zone Mulching	0.00		0.00		0.00		2,500.00		2,500.00
185								Grounds Maintenance	0.00				0.00		0.00		0.00
186								Parks Mgt Fee	0.00		0.00		75.00		50.00		50.00
187								Playground Equip. Maintenance	0.00		0.00		707.71		1,000.00		1,000.00
188								Signage Upgrade	0.00				571.43				
189								Tree Trimming & Replacement	0.00		416.67		1,130.00		3,333.32		5,000.00
190								Total Town Parks Committee Exp	0.00		770.84		3,344.11		10,216.64		13,300.00
191								Traffic, Parking & Safety Comm	0.00		0.00		0.00		500.00		500.00
192								Total Town Committees Expense	0.00		954.18		5,928.86		28,783.28		33,850.00
193								Total Town Government	0.00		1,812.51		5,928.86		41,549.96		50,950.00
194								Town Services									
195								Recepticle Trash Maintenance	0.00		100.00		0.00		800.00		1,200.00
196								Elections	0.00				0.00		0.00		0.00
197								Grass Mowing	0.00		0.00		2,400.00		2,749.99		5,500.00
198								Town Park Lawn Maintenance	0.00		0.00		700.00		2,500.00		5,000.00
199								Trash Collection	345.43		275.00		1,843.36		2,200.00		3,300.00
200								Utilities									
201								Gas and Electric	82.71		100.00		454.81		800.00		1,200.00
202								Total Utilities	82.71		100.00		454.81		800.00		1,200.00
203								Total Town Services	428.14		475.00		5,398.17		9,049.99		16,200.00
204								Total Contractual	2,712.82		7,193.78		42,190.98		140,349.87		176,525.00
205								Haunted Trail Expenses	0.00		0.00		9,926.12		15,000.00		15,000.00
206								OTHER - TC approval req'd +\$500	0.00		625.00		0.00		5,000.00		7,500.00
207								Payroll Expenses									
208								Gross Wages									
209								Assistant Project Manager	1,000.00				7,000.00				
210								Community Hall Manager	0.00		0.00		0.00		0.00		0.00

Town of Clifton
Profit & Loss Budget Performance
February 2017

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1																	
2									Feb 17		Budget		Jul '16 - Feb 17		YTD Budget		Annual Budget
211								Town Clerk (Administrative)	1,000.00		1,000.00		8,000.00		8,000.00		12,000.00
212								Town Manager	0.00		1,666.67		0.00		13,333.32		20,000.00
213								Town Treasurer	1,666.66		1,515.00		13,333.28		12,120.00		18,180.00
214								Zoning Clerk	400.00		400.00		3,200.00		3,200.00		4,800.00
215								Employee Incentives	0.00		500.00		0.00		4,000.00		6,000.00
216								Total Gross Wages	4,066.66		5,081.67		31,533.28		40,653.32		60,980.00
217								Miscellaneous	0.00				2,310.00				
218								Payroll Taxes									
219								FICA	0.00				1,450.84				
220								Medicare	0.00				339.26				
221								Payroll Taxes - Other	0.00		387.60		0.00		3,100.80		4,651.20
222								Total Payroll Taxes	0.00		387.60		1,790.10		3,100.80		4,651.20
223								Total Payroll Expenses	4,066.66		5,469.27		35,633.38		43,754.12		65,631.20
224								Total Expense	6,980.56		13,754.71		88,587.17		1,345,687.35		1,408,106.20
225								Net Income	36,664.81		(4,379.71)		101,176.57		(479,487.35)		(443,406.20)